



IFCC Communications and Publications Division

**Minutes of the
 IFCC-CPD Executive Committee Meeting
 Corfu, Greece. April 16, 2010: 08:30-18:00 h, April 17, 2010: 08:30 - 12:00 h
 (PROVISIONAL)**

Members:	Position	Term and Time of Office
Ellis Jacobs - EJ (US)	Chair	2 nd 2010 01 - 2012 12
Khosrow Adeli - KA (CA)	Vice Chair/ PR Coordinator	2 nd 2010 01 - 2012 12
Thanh Van Ta- TT (VN)	Secretary/Publications- Distance Learning Coordinator	1 st 2009 01 - 2011 12
Grazyna Sypniewska - GS (PL)	Editor, eJIFCC	2 nd 2010 01 - 2012 12
Edgard Delvin - ED (CA)	Editor IFCC News	2 nd 2010 01 - 2012 12
Franz Baumann - FB (DE)	Corp. Rep.	2 nd 2010 01 - 2012 12

Guests: Andrew Lyon (AL) (IFCC Web Editor), Montserrat Blanes GONZÁLES (MG)(Chair WG-IANT), Susan Matthews (SM)(Member C-PR), Danilo Nassaro (DN) (IFCC Web Master)

Apologies: Edgard Delvin

10.0 Agenda and Minutes

10.0.1: The meeting opened at 08:30 AM by EJ. ED could not attend the meeting due to laboratory issues. EJ welcomed everyone, especially TT for whom this was his first meeting since his appointment.

10.0.2: The agenda was accepted as distributed.

10.0.3 The provisional minutes of the Committee meeting in Bydgoszcz were approved.

10.0.3.1 Review of action items

The action items will be covered in each individual reports where applicable.

10.1 Activities and Reports

10.1.1 Report of the Chair (EJ)

- a) EB approved the recommendation of the CPD-EC for the reappointment of EJ, KA, GS, ED & FB for a second term of office.
- b) Since the last the last EC meeting in Bydgoszcz have been mainly working with AL and TT in prioritizing web activities and updates.
- c) As per the discussion at the CPD-EC meeting in Bydgoszcz, EJ approached FB (Corp Rep) and GS (Journal Editor) and asked them to consider reducing their terms of service to end in 2010 12 and 2011 12, respectively. They both agreed and this will now be presented to the EB for approval. Once EB approves, a Call for Nomination for the Corporate Representative position will be sent out.
- d) Approval given to Mayo Medical Laboratories to use the Troponin Assay Analytical Characteristics table (C-SMCD webpage) in a Power Point presentation on their website.

10.1.2 Report of the Vice-Chair (KA)

- a) See report of Committee on Public Relation.
- b) KA has been helping with website issues, publications and has participated in a number of local conferences.

10.1.3 Report of the Secretary (Liaison with EMD) (TT)

This is the first meeting of newly appointed secretary no formal report is available. However TT has already given brief comments on the software of the e-learning program as well as website re-arrangement.

10.2 Reports from Committees

10.2.1 Committee on Public Relations (KA)

10.2.1.1 Membership:

	Position	Term and Time of Office	
Khosrow Adeli - KA (CA)	Chair	2 nd	2010 01 - 2012 12
Magdalena Krintus -MK (PL)	Member	1 st	2008 01 - 2010 12
Loralie Langman - LL (US)	Member	1 st	2008 01 - 2010 12
Susan Matthews - SM (AU)	Member	1 st	2008 01 - 2010 12
Monica Spalvieri- MS (AR)	Member	1 st	2008 01 - 2010 12
Abdolamair Allameh - AA(IR)	Consultant	1 st	2009 01 - 2011 12
Oscan Erel - OE (TK)	Consultant	1 st	2008 01 - 2010 12
David Holt - DH (UK)	Consultant	1 st	2008 01 - 2010 12
Chris Lam- CL (HK)	Consultant	1 st	2009 01 - 2011 12
Endang Hoyaranda - EH (APFCB)	Advisor	1 st	2009 01 - 2011 12
Fouad Harb - FH (Arabic Fed)	Advisor	1 st	2009 01 - 2011 12
Ana Leticia de Maselli (COLABIOCLI)	Advisor	1 st	2009 01 - 2011 12
Ian Watson (EFCC)	Advisor	1 st	2009 01 - 2011 12

An advisor from the newly created regional SA Federation has not yet been appointed.

The next meeting of the PR committee will be held after the conclusion of the CPD-EC meeting in Corfu.

10.2.1.2 Activity Report (Also see section 10.4.7)

10.2.1.2.1 Labs are Vital Campaign

Dr. Susan Matthews, C-PR committee member, has been assisting the LAV program in its local and regional activities. A meeting with LAV program director is scheduled to be held at the General Conference in Corfu. There will be either a separate LAV booth at the 2011 ICC in Berlin or it will be part of the IFCC booth. An EFCC-Labs are Vital award for excellence in outcomes research has been established

10.2.1.2.2 IFCC Booths

Due to budgetary constraints, no one from the IFCC office will be sent to AACC meeting in Anaheim, CA to staff the booth. Instead various IFCC officers and committee members will man the booth, which will be shared with de Gruyter (CCLM).

10.2.1.2.3 Posters

No change in the design of the posters, which are at each IFCC booth.

10.2.1.2.4 Publicity at Meetings

The IFCC posters will be at each IFCC booth. Also, copies of the PR brochure and annual report will be available.

10.3 Reports from Working Groups

10.3.1 WG - eJIFCC (GS)

10.3.1.1 Membership -

	Position	Term and Time of Office	
Grazyna Sypniewska - GS (PL)	Chair	2 nd	2010 01 - 2012 12
Borut Bozic -BB (SL)	Member		
Rajiv Erasmus - RE (SA)	Member		
Nilda Fink - NF (AR)	Member		
Daniel Sayed - DS (USA)	Member		

Dr. Sanja Stankovic from Serbia was recommended as a new member of the WG and approved.

10.3.1.2 Activity Report

a) eJournal themes for 2010, vol 21 are:

1st Review by MJ Duffy ; 3 original articles (Serbia, 2- Iran), 1 Letter to editor (SP), published March 25th 2010

2nd - Proceedings from the international Conference organized in Warsaw by Polish Ministry of Health and National Chamber of Diagnosticians under the IFCC auspices "Pre- and Postgraduate Education in Laboratory Medicine in Europe" ; some of the most interesting articles from different European countries will be selected for publication; deadline for sending manuscripts is May 15th

3rd To Be Determined

4th Potpourri, PSEP reports

- b) There was a discussion on the orientation of the eJournal. It is difficult to obtain enough manuscripts on a selected subject within a reasonable time, thus the need to choose a specific subject for each issue is questioned. Also, the question was raised as to whether there a need to set deadline for each issues. Felt that there is not a need for good scientific paper, but rather protocols and procedures.

10.3.2 WG - eNews (ED)

10.3.2.1 Membership

	Position	Term and Time of Office	
Edgard Delvin - ED (CA)	Chair	2 nd	2010 01 - 2012 12
Hedili Adderrazek - HA (TU)			
Monserrat Blanes - MB (PY)			
Mabel Charles-Davis - MCD (NI)			
Spiroula Christou - SC (GR)			
Sylvan Fahel da Fonseca - SF (BR)			
Xavier Fuentes Arderiu -XFA (SP)			
Damien Gruson - DG (BE)			
Joseph Lopez - JL (MY)			
Brguljan Meska Pika - BP (SI)			
Stella Raymondo -SR (UY)			
Rosa Sierra Amor - RSA (MX)			
Grazyna Sypniewska - GS (PL)			

10.3.2.2 Activity Report:

- a) eNewsletter continues to be published on a bimonthly basis and all information was transferred to the LabMedica International, with which a productive and cordial relationship is entertained.
- b) All of the members have agreed to stay on the WG for the next three years and to provide at least two news items each year.
- c) News items will be short, approximately ½ page, informative and reflect activities and opinions of member societies or associated federations.
- d) The liaison with Divisions and Committees, a concern raised during the last WG meeting in Innsbruck, still has to be enhanced in order to have more information to publish in the eNewsletter. Letters reminding the Chairs to provide news items have been sent to attain that goal.

10.3.3 WG - Internet & Distant Learning (TT)

10.3.3.1 Membership

	Position	Term and Time of Office	
Thanh Van Ta- TT (VN)	Chair	1 st	2009 01 - 2011 12
Andrew Lyon -AL (CA)	Member		
Petr Kocna - PK (CZ)	Member		

Since this is the first meeting for TT. He needs sometime to trace all activities of the division as well as those of WG and distance training

10.3.3.2 Office Email/IT systems

DN said there are three IFCC email address, can set up remote access for email.

10.3.3.3 Status of New Website

All agreed that the current website needs to be restructured. Functional website should be more active with updated data and new data base. At the present time DN is taking care of the daily problems and requests. A long-term solution has to be envisaged. AL and other members suggested that website standards and framework should be defined before going ahead, e.g., flexibility and philosophy. However, costs have to be taken into account. A proposal will be prepared by AL and TT and then submitted to Ellis for review. Need to have elibrary (book store in the website). A website update team will consist of representatives from different divisions.

10.3.3.4 Databases/Database Management (NPU, EBLM, ECD).

No update on the rebuilding of access to the NPU and EBLM databases on the website. Access to the ECD database is through a link to the Charles University server.

10.3.3.5 Website statistical Report

DN showed statistical report on webpage access e.g. hit number of countries, daytime, time, weekday, institution, number of repeated visitors. In March there were over 16000 unique visits to the website.

10.3.3.6 Open and Closed ([private) Forums - Discussion was postponed.

10.3.3.7 Distance Learning Programs

Need to figure out strategy for distance training e.g. BNP module. Modules should be as small as possible; less video to make people easy to download. There was a discussion as to whether people need to do registration when they visit and download document from the website. Do we need to track out people to know where they are what they are interested in? e.g. PNB module. Is there a need to issue a certificate of completion? We may learn lesson from Sysmex, they offer free download without registration. The question was raised as to whether Siemens would be interested in eLearning programs spearheaded by IFCC through the EMD and SD. If Siemens were to develop eLearning modules of their own interest, would they allow having them transferred to IFCC website or should we have a link to their website? Also slides for the teaching modules could be made available to individuals interested with the understanding that it would be for teaching purposes only and that the source would be acknowledged.

10.3.4. Working Group - Spanish (Ibero-American) Nomenclature and Translations (MB)

10.3.4.1 Membership -

	Position	Term and Time of Office	
Montserrat Blanes - MB (PY)	Chair	1 st	2008 04 - 2010 12
Enrique Abraham - EA (CU)			
Esteban Ferro - EF (PY)			
Paulo Nuefeld - PN (BR)			
Ana Padros - AP (SP)			

Angel Prieto - AN (GU) Carlos Roldan - CR (AR) Rosa Sierra Amor - RSA(MX) Carlos Wolf - CW (CI) Christina Ures -CU (UY)

10.3.4.2 Activity Report

MB reported the majority of the activity of the WG has been in rebuilding the RIA webpage is has been completed.

10.4 Reports on Publications

10.4.1 Documents from Committee & Working Groups - Report of Publications Coordinator.

“IFCC reference procedures for catalytic concentration measurements of enzymes: Corrignedum, notes and useful advice” will be published as an official IFCC document in CCLM

10.4.2 Monographs

Currently there are no monographs in development.

10.4.3 Books

Currently there are no books in development.

10.4.4 Conference Proceedings

- a) The Bergmeyer Conference proceedings will be published around August 2010.
- b) GS mentioned that the proceedings from the European Conference on Pre- and Post- Graduate Education (Warsaw March 25-27th) might be available in 2010.

10.4.5 Annual Report

The 2009 Annual Report has been posted on the IFCC website.

10.4.6 Handbook

The 2009-11 version of the Handbook has been printed and distributed. It will also be placed on the website.

10.4.7 Public Relations Materials

10.4.7.1 Milestones Brochure

No update needed

10.4.7.2 PR Brochure

A Persian (Farsi) translation of the brochure has been completed and is being formatted for production. A PDF copy of the final brochure will be provided for local printing and for posting on websites. It has been decided than an updated Japanese version is not needed. Brochure is now available in eight languages (English, German, French, Arabic, Chinese, Spanish, Russian & Persian.)

KA presented a draft of a PR brochure for the public for review and discussion. Question was raised as to whether we need general brochure or a more specific one e.g. topic or object (for physician, nurses...)

10.4.7.3 Key Directory
On hold

10.4.7.4 Powerpoint Presentation

The PR Power Point presentation was updated after the Bydgoszcz meeting and is now available for use by all IFCC officers and National Societies.

10.7 Related Journals

10.7.1 Meeting of Editors/Publishers

10.7.1.1 Seoul Oct 10 -The list of editors and publishers will be reviewed and updated before invitations are sent out for this meeting.

10.7.2 Journals

10.7.2.1 Clinical Chemistry & Laboratory Medicine (CCLM)
Continues to be the official journal of the IFCC & EFCC

10.7.2.3 Labmedica International (LMI)

ED reports that the relationship with LMI continues to be good with no issues.

10.7.2.4 Acta Bioquimica Clinica Latinoamerica

No translation requests have been received since the last meeting.

10.8 IFCC Bookstore

Need find the way to improve the bookstore rather than eliminating it. It was again proposed that IFCC acts as a link to other bookstores (National Societies, Regional Federations)

10.10 Corporate Member Activities (FB)

The Bergmeyer Conference Program had been developed with the SD and that program was complete. Proceedings of this conference will be published.

10.19 Meetings

10.19.1 Symposia

10.19.1.1 APCB Congress, Seoul, Korea, October 2010 - "Electronic Communication and Distance Learning" approved ; Presentations:

Website as an Educational Portal - Prof Jacobs

eJournals & eNewsletters - Prof Sypniewska

On-line educational/training modules - Prof Adeli

Webinars, streaming media, blogs, and other e-communications - Prof Ta

10.19.1.2 WorldLab Congress, Berlin, Germany, May 2011 - joint with EMD " Distance Learning and the IFCC" - approved; Presentations:

Webinars, streaming media, blogs, and other e-communications - Prof Ta

LabTests On-Line: Transmitting laboratory medicine in the context of national and international guideline - Prof Klouche

IFCC-Siemens Distance Learning Program - Prof Jacobs

E-learning experiences of National Societies of Clinical Chemistry and Laboratory Medicine - Prof Kocna

10.19.1.3 A proposal for a workshop on Publication Ethics will be prepared.

10.19.2 Future CPD EC Meetings

10.19.2.1	Conference Call	July 2010
10.19.2.2	Seoul, Korea (APCCB)	2-3 Oct 10
10.19.2.3	Conference Call	January 2011
10.19.2.4	Berlin, Germany (ICCC)	14-15 May 11
10.19.2.5	Milano, IT or Toronto, CA	29-30 Oct 11 (tentative)

10.20 Membership

No change in membership, pending approval of changes by EB

The meeting was adjourned at 12:00 h on April 17, 2010